

ADMINISTRATIVE - INTERNAL USE ONLY

9 AUG 1984

MEMORANDUM FOR: Deputy Director for Administration

FROM:

Director of Information Services

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SUBJECT: OIS Weekly Report (3 - 8 August 1984)

A. PROGRESS ON ACTION ITEMS

1. A representative of the Information Resources Management Division (IRMD) briefed Chief, Administrative Staff, DS&T, and the DS&T Records Management Officer on the Information Services Centers (ISCs) planned for the new Headquarters Building. They expressed support for the ISC concept and indicated they would promote it throughout DS&T. The IRMD representative also met with representatives of the Design and Development Branch, Office of Data Processing (ODP). They have agreed to participate in a working group of technical experts from ODP, the Office of Communications, and the Printing and Photography Division, Office of Logistics, to assist OIS in planning and designing the ISCs.

2. At the suggestion of the Director of Information Services (D/OIS), the Classification Review Division (CRD) contacted the Chairman of the Director's Security Committee (SECOM) to determine whether he would like to originate a letter to certain intelligence community agencies coordinating the classification review of several patent applications held under secrecy orders. (Please refer to OIS Weekly dated 20 June, item number 1 under Significant Events, for background information on this subject.) The Chairman of SECOM agreed to handle the matter. To assist him, CRD provided background material and a draft letter for his consideration.

B SIGNIFICANT EVENTS AND ITEMS OF INTEREST

1. Until contacted by the Classification Review Division, the Department of State intended to release a paragraph from a document that had been incorrectly and improperly declassified and released by the Department of Defense (DoD). The paragraph was to appear in the forthcoming volume of the unclassified Foreign Relations of the United States (FRUS) series and revealed a source of communications intelligence and an intelligence liaison arrangement with a foreign service. Although the DoD document had been distributed by Carrollton Press, State agreed

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that further release would contribute to the damage done and that its removal would not detract substantially from the substance of the FRUS.

2. Personnel at the Agency Archives and Records Center (AARC) provided a tour of its facilities to nine members of the Information Management Staff (IMS), DO. Each section chief gave a briefing on his section's duties and responsibilities. These familiarization tours are provided from time to time to maintain good working relationships with IMS personnel.

3. The Regulations Control Division (RCD) reported that an attorney from the Office of General Counsel had requested a copy of an Agency regulation in effect during April and May 1978 on the subject of limitations on outside activities. [REDACTED], was identified as the regulation in effect at that time. The regulation was needed for background information on a criminal case. The attorney was reminded that DDA approval was required before the regulation, or the information it contains, could be provided to the Department of Justice for use in the proceedings.

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C. SCHEDULED EVENTS

As previously requested by D/OIS--see OIS Weekly dated 13 July, item B.1.--Ray Tagge, the National Archives and Records Service liaison contact with the Agency, will be briefed on the original negative film files of the National Photographic Interpretation Center (NPIC). The briefings will be presented by representatives of NPIC and the Committee on Imagery Requirements and Exploitation on 8 August. Mr. Tagge has requested these briefings as a first step in NARS' appraisal of this collection to determine whether it is permanent.

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Attachment

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